

1 **WILTON-LYNDEBOROUGH COOPERATIVE**  
2 **SCHOOL BOARD MEETING**  
3 **Tuesday, April 4, 2017**  
4 **Wilton-Lyndeborough Cooperative M/H School-Media Room**  
5 **6:30 p.m.**  
6

7 Present: *Geoff Brock, Harry Dailey, Matt Ballou, Mark Legere, Charlie Post, Joyce Fisk, Miriam Lemire,*  
8 *Carol LeBlanc, and Alex LoVerme.*  
9

10 *Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services*  
11 *Betty Moore, Principal Brian Bagley, and Clerk Kristina Fowler*  
12

13 **I. OATH OF OFFICE-Mary Jane Ryan, School District Clerk**

14 Mr. Ballou and Ms. Fisk were officially sworn in by Ms. Ryan. Ms. Lemire was previously sworn in.  
15

16 **II. CALL TO ORDER-Bryan K. Lane, Superintendent of Schools**

17 Superintendent Lane called the meeting to order at 6:30pm.  
18

19 **III. ELECTIONS/APPOINTMENTS**

20 **a. Elections**

21 **i. Board Chairman**

22 Superintendent Lane called for nominations. Mr. Brock told members that this is his last year and he will  
23 not run for Chairman.  
24

25 *A MOTION was made by Mr. Brock and SECONDED by Ms. Fisk to nominate/elect Mr. Dailey as Board*  
26 *Chairman.*  
27

28 No other nominations were made.

29 *Voting: all aye; motion carried unanimously.*  
30

31 Mr. Dailey accepted.  
32

33 Superintendent Lane turned the meeting over to Chairman Dailey.

34 **ii. Board Vice Chairman**

35 Chairman Dailey called for nominations.  
36

37 *A MOTION was made by Ms. LeBlanc and SECONDED by Mr. LoVerme to nominate/elect Mr. Brock as*  
38 *Vice Chairman.*  
39

40 No other nominations were made.

41 *Voting: all aye; motion carried unanimously.*  
42

43 Mr. Brock accepted.  
44

45 **b. Appointments**

46 **i. Treasurer**

47 *A MOTION was made by Mr. Ballou and SECONDED by Mr. LoVerme to nominate/appoint Mr. Stanley*  
48 *Greene as School District Treasurer.*  
49

50 No other nominations were made.

51 *Voting: all aye; motion carried unanimously.*

52 **ii. School District Clerk**

53 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Legere to nominate/appoint Ms. Mary*  
54 *Jane Ryan as School District Clerk.*

55  
56 No other nominations were made.

57 *Voting: all aye; motion carried unanimously.*

58  
59 **iii. Committees**

60 *A MOTION was made by Mr. Ballou and SECONDED by Mr. LoVerme to table the appointment of*  
61 *committees for a future agenda.*

62 *Voting: all aye; motion carried unanimously.*

63  
64 Superintendent Lane noted that he will provide a list of the current committees for the group.

65  
66 **IV. ADJUSTMENTS TO THE AGENDA**

67 Superintendent Lane informed members of two resignations that will be added to the  
68 resignations/appointments/leaves portion of the agenda.

69  
70 **V. PUBLIC COMMENTS**

71 There were many members of the public in attendance for this extended discussion. Parent Susan Ciatto  
72 spoke in concern of SB 193. Parent Matthew Black also voiced his concern and wanted to know how  
73 this bill would specifically impact this district. Superintendent Lane reviewed the basic mechanics of the  
74 bill and the potential effect. This bill establishes a Freedom Savings Account Program; administered by  
75 the DOE, which allows for a transfer of 90% of the per pupil adequate education grant amount to eligible  
76 students. Currently this stays within our district. It does not include charter schools as previously  
77 discussed, as it was deemed they should not have been included, however it does include private schools,  
78 home schooling and online schools, grades 1-12. As an example, a parent with 4 home schooled  
79 students, transferred out of our district would acquire \$12,000. We would see no budget decrease unless  
80 all the students come out of one grade which is unlikely. It is also unlikely that the pool of money  
81 allocated for the public schools would increase but this is unclear. Ms. Ciatto questioned if we have to  
82 accommodate students who leave and want to return. Superintendent Lane responded the default is  
83 always public school. We educate all students where private schools can choose not to educate students  
84 with special needs or erratic behaviors. State Representative Carol Roberts added this is a disastrous bill  
85 in her opinion. Religious schools are among those included which changes the ball game as she saw  
86 today at the legislative hearing in Concord when they spoke of the legalities of this relating to the  
87 Constitution. She feels this may come to a screeching halt but asks that we don't give up. Ms. Ciatto  
88 questioned the accountability for the purchases made by home schooled parents for materials and  
89 Superintendent Lane explained there is no level of accountability. Representative Roberts added that  
90 also private academies are held to a different standard than public schools. Ms. Ciatto asked that the  
91 Board take a stand against the bill on behalf of the rest of community. Chairman Dailey responded that  
92 the Superintendent had the authorization from the majority of the Board to sign a letter urging Members  
93 of the Senate Education Committee to vote against the bill. Ms. LeBlanc noted now that charter schools  
94 are not included in this she is in support of being against this bill. Mr. Legere noted that NHSBA is  
95 lobbying against this which is essentially on the Boards behalf. Chairman Dailey and members of the  
96 Board will take all of the feedback under advisement and this will be an agenda item for the next  
97 meeting.

98  
99 **VI. PRESENTATIONS**

100 **i. WLC Booster Club-Sign Sponsorship Program-Susan Bogdan**

101 Ms. Susan Bogdan presented her plan for community support of the Booster Club to benefit the WLC  
102 athletic facilities and department. The plan is for sponsors to advertise on signs at a cost of \$200 for the  
103 first year and \$100 for returning sponsors the following years. Potential placement of the signs was

104 discussed. Superintendent Lane noted to be aware of SB 103 which restricts the advertising and  
105 marketing of food and beverages that do not meet the minimum nutrition standards as set forth by the  
106 DOE guidelines for nutritional foods and may not be sold on school property during the school day.  
107 Essentially this means, we need to stay away from signs having Coke-a-Cola and Pepsi but the WHOP or  
108 Burger King is fine as an example. Ms. Bogdan agreed to abide by the regulations. His understanding of  
109 signs already in place is that they are grandfathered in. Ms. Bogdan added it will be the responsibility of  
110 the booster club to hang and store the signs. Principal Bagley requests that he walk the area with Athletic  
111 Director, Mr. Miller and Ms. Bogdan to come up with the best placement for the signs. The Board agrees  
112 with this plan and if they need to give a formal approval they can look at it again after that meeting has  
113 taken place.

## 114 115 **VII. BOARD CORRESPONDENCE**

### 116 **a. Reports**

#### 117 **i. Superintendent's Report**

118 Superintendent Lane reported interviews for the curriculum coordinator will take place next week on  
119 Tuesday and Wednesday, there were a total of 27 applicants, none were internal. The WLC master  
120 schedule is moving along, he will bring any smaller sections that are running as required. Nominations  
121 for certified staff and administration are on the agenda this evening. He will request contracts be returned  
122 within two weeks so we know who will be returning and who will not and we can post as soon as  
123 possible. He reviewed some of the information on the legislative update summary document. The WLC  
124 concert was attended by about 100 parents, the students did a great job! On March 29 he met with the  
125 Wilton librarians who received a grant and would like to be more involved with the schools. He has  
126 agreed to share student data on what the students need. Since they are a public entity that works within  
127 the town, with the Boards permission, they would like to use our notification system to get the word out  
128 on various programs. Chairman Dailey's only objection is that it is not excessive. Superintendent Lane  
129 agrees to this and thought only monthly announcements would be needed. He will be out of the district  
130 on April 10 as a member of the Secondary School of Excellence Selection Committee.

#### 131 **ii. Business Administrator's Report**

132 Ms. Tucker reported her attendance along with Mr. Erb to the annual Northern New England Facilities  
133 Masters Conference. The week of March 6 was National School Breakfast Week and as a promotion to  
134 get students to eat breakfast we had a poster contest with two winners. It has been posted on the website  
135 and they were thrilled. We have a recommendation to do the WLC roof replacement, phase 2. NH  
136 Association of School Business Officials will come up with an organization for Tech Directors as there is  
137 a need for assistance and networking among this group. We put in a work order with Granite State  
138 Plumbing as we had some heating issues this past winter to install a second loop pump at WLC. The cost  
139 is coming out of the regular budget. The MS 22, the adopted budget, has now been signed by the Board  
140 and will go to the DRA. Responding to a question, we are hoping to do the WLC roof above the girl's  
141 locker room the end of June.

#### 142 **iii. Principals' Reports**

143 The reports have been reviewed by the Board.

### 144 145 **b. Letters**

#### 146 **i. DOE-Audit Acceptance**

147 Superintendent Lane reported we received a letter from the DOE which essentially states we did what we  
148 were supposed to and are in good standing.

#### 149 **ii. Attorney Memo-SB 12**

150 Superintendent Lane reported the principals met with the police chiefs to discuss SB 12 (repealing the  
151 license requirement for carrying a concealed pistol or revolver). Students are required to abide by school  
152 policy and would be suspended for 12 months if violated the policy but this does not pertain to adults  
153 who are allowed if they choose. This was briefly discussed. Superintendent Lane noted faculty can be  
154 restricted because they work for us. Mr. Ballou recommends reviewing our existing policies. Ms. Kelly

155 Eshback recommended getting an opinion from Primex. Superintendent Lane will have Primex obtain a  
156 recommendation.

157

158 **c. Information**

159 **i. Legislative Update**

160 Superintendent Lane reported that this document was provided in the members packets for their review.

161

162 **VIII. CONSENT AGENDA**

163 There was no consent agenda to report.

164

165 **IX. ACTION ITEMS**

166 **a. Approve Minutes of Previous Meeting**

167 *A MOTION was made by Mr. Legere and SECONDED by Ms. Fisk to approve the minutes of March 7,*  
168 *2017 as written.*

169 *Voting: all aye; motion carried unanimously.*

170

171 **b. Approve School Board meeting Dates 2017-2018**

172 Superintendent Lane reviewed that the dates for the meetings are in line with last year's schedules.

173 March 10 will be the district meeting and joint meetings will start the end of September and go through  
174 the end of January. There was clarification to continue to rotate buildings and to not meet in July. Ms.

175 LeBlanc asked to make sure no conflicts with schools; Superintendent Lane agreed however could not  
176 comply with NHIAA games.

177

178 *A MOTION was made by Mr. Brock and SECONDED by Mr. LoVerme to approve the 2017-2018 dates*  
179 *for the School Board meetings.*

180 *Voting: all aye; motion carried unanimously.*

181

182 **c. Approval for Funds from Building & Roadways Capital Reserve-WLC Roof**

183 Ms. Tucker reported per the roofing report, these sections of the roof has the least life remaining and we  
184 discussed it and are in agreement to cover these sections. Responding to a question from Chairman  
185 Dailey, Ms. Tucker estimates that there is still about 75% left of the roof to do but she will obtain a  
186 concrete number for him and report back.

187

188 *A MOTION was made by Mr. Legere and SECONDED by Mr. Post for the approval of up to \$102,762 of*  
189 *funds out of the Building and Roadways Capital Reserve fund to fix the roof.*

190 *Voting: seven ayes; one nay from Mr. LoVerme, motion carried.*

191

192 **d. Nomination List**

193 Superintendent Lane presented the nomination list for certified staff and administrative roles.

194

195 *A MOTION was made by Ms. LeBlanc and SECONDED by Ms. Fisk to accept the nomination list.*

196

197 Mr. LoVerme requests a discussion.

198

199 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to table the approval of the*  
200 *nomination list and move it to non-public session.*

201 *Voting: all aye; motion carried unanimously.*

202

203 **e. Signatures Needed**

204 **i. MS-22 (All Members)**

205 Document has been signed as appropriate.

206

**ii. CBA (Negotiations Committee)**

207 Document has been signed as appropriate.

208 **iii. Audit Letter** (Board Chair)

209 Document has been signed as appropriate.

210 **f. Update Board Member Contact List**

211 Any changes to the contact list should be provided to Kristina and a new contact sheet will be distributed  
212 to members.

213

214 **X. POLICIES**

215 **a. DIG-School Lunch Meal Payment Policy-2<sup>nd</sup> Draft**

216 *A MOTION was made by Ms. Fisk and SECONDED by Mr. Ballou to approve DIG-School Lunch Meal*  
217 *Payment Policy as written.*

218 *Voting: all aye; motion carried unanimously.*

219

220 **XI. COMMITTEE REPORTS**

221 **i. Facilities Committee**

222 Superintendent Lane reported the only update is the WLC roof which was addressed prior.

223

223 **ii. Budget Committee Liaison**

224 Chairman Dailey reported although he missed the last meeting he can report that he did get an email  
225 from Chairman, Leslie Browne. (Vice Chairman is Karen Grybko) The committee had discussed coming  
226 up with a strategic committee to look ahead at the operations piece, education piece and curriculum  
227 beyond one year. He thinks this is a good idea as we have the Facilities Committee looking at facilities  
228 where this committee can focus on some of these other pieces. This will be placed on the agenda for  
229 committee discussion. Mr. Post added that the vacant seat has been filled by Mr. Bill Ryan. Then next  
230 Budget Committee meeting is scheduled for April 11, Superintendent Lane will attend.

231

232 **• Elementary Building History Committee**

233 Mr. Brock reported the Lyndeborough book is available in PFD version although a couple of photos are  
234 missing. He will send this out to members for a preview.

235

236 **XII. RESIGNATIONS / APPOINTMENTS / LEAVES**

237 **a. Appointments**

238 **i. Spring Coaches**

239 Superintendent Lane presented the list of spring coaches and noted the positions were posted. We will be  
240 posting for fall coaches shortly as well.

241

242 **b. Retirements**

243 **i. Muriel Pawlik-MS English-WLC**

244 **ii. Brenda Songer-2<sup>nd</sup> Grade FRES**

245 Superintendent Lane reported the retirement of Muriel Pawlik, middle school English teacher at WLC  
246 and Brenda Songer, 2<sup>nd</sup> grade teacher at FRES who will retire at the end of this school year.

247

248 **• Resignations**

249 Superintendent Lane reported the resignation of Carl Jutras, middle school math teacher at WLC and  
250 Greta Frost, middle school science teacher at WLC.

251

252 **XIII. PUBLIC COMMENTS**

253 A concern of lice was brought up by parent, Christine Keller and asked that this be addressed.

254 Superintendent Lane responded that he is aware of the situation.

255

256 **XIV. NON-PUBLIC SESSION RSA 91-A: 3 II (A)**

257 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to enter Non-Public Session to*  
258 *discuss the district calendar and personnel matters RSA 91-A: 3 II (A) (B) at 8:06pm.*

259 *Voting: by roll call vote;*  
260 *Geoff Brock aye, Harry Dailey aye, Matt Ballou aye, Mark Legere aye, Charlie Post aye,*  
261 *Joyce Fisk aye, Miriam Lemire aye, Carol LeBlanc aye, and Alex LoVerme aye*  
262 *Motion carried unanimously.*

263  
264 **RETURN TO PUBLIC SESSION**

265 The Board entered public session at 8:55pm.

266  
267 *A MOTION was made to seal the non-public session minutes for 50 years by Mr. Ballou and*  
268 *SECONDED by Mr. LoVerme.*

269 *Voting: all aye; motion carried unanimously.*

270  
271 *A MOTION was made by Mr. Brock and SECONDED by Mr. LoVerme to accept the nomination lists as*  
272 *presented.*

273 *Voting: six ayes; two abstentions from Mr. Ballou and Mr. Legere motion carried.*

274  
275 *A MOTION was made by Mr. Brock and SECONDED by Mr. LoVerme to amend the school district*  
276 *calendar for 2017-2018 so that October 6 is to be listed as Day Off-No School and April 20 is a full day*  
277 *of school for students and teachers.*

278 *Voting: all aye; motion carried unanimously.*

279

280 **XV. ADJOURNMENT**

281 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Legere to adjourn the Board meeting at*  
282 *9:02pm.*

283 *Voting: all aye; motion carried unanimously.*

284

285 *Respectfully submitted,*

286 *Kristina Fowler*

287